

## **ADMINISTRATION**

- A parameter screen for new Rpt 538 Assessor Registry Report has been created.
- The new Assessor Registry Report lists all individuals registered as an assessor who are employed, appointed by, or under contract with a court, public children services agency, private child placing agency, or private noncustodial agency and meet the requirements of an assessor.
- A new State Exclusive user group named Assessor Registrar has been added to allow the State Assessor Registry Administrator to enter Registry information into SACWIS Employee Screens.
- The Licenses tab in the Employee record has been renamed as Qualifications to facilitate the addition of the Assessor Registry
- The Assessor Registry has been added to SACWIS Employee records on the Qualifications tab (formerly Licenses tab) to better be able track active assessors and allow agencies to find Assessors that are available for contract.

## **CASE**

- This issue was found while 4.11 was being tested in UAT: users are now able to successfully seal/secure children.
- Due to the Kinship Support Program (KSP) initiative, a subsequent placement setting cannot be created when a placement setting is recorded for the same child within the same custody episode with the same provider and the placement service type is Kinship Care – Relative Home or Kinship Care – Non-Relative Home. User receives a validation message: "This is a duplicate placement record."
- Due to the Kinship Support Program (KSP) Initiative, the question Does the child have a kinship relationship with the provider is required prior to clicking the Link Provider button (when payment service type value selected is anything other than Kinship Care - Relative Home or Kinship Care - Non-Relative Home).
- As part of the Kinship Support Program (KSP) Initiative, when the Agency has set up a paid service for either Kinship Care – Relative Home or Kinship Care – Non-Relative Home Placement Type, the system creates a Service Authorization for the Agency and a KSP Service Authorization.
- Due to the Kinship Support Program (KSP) initiative, when the placement type is Kinship Care – Relative Home or Kinship Care – Non-Relative Home, the Placement Details page displays the authorize link.
- As part of the Kinship Support Program (KSP) Initiative, when the placement is a Kinship Care Relative or Kinship Care - Non-Relative, once the end date is modified, the KSP Service Authorization is updated as well.
- As part of the Kinship Support Program (KSP) Initiative, when the State KSP Administrator logs into SACWIS, the Add KSP Service Auth button displays on the completed placement setting record. In addition, if the button is clicked the system checks if a KSP service auth already exists;

if it does not, a KSP service auth is created---else, if one exists, the system displays the following validation message: 'A KSP Service Auth exists for this Placement.'

- Due to the Kinship Support Program (KSP) initiative, when the placement type is Kinship Care – Relative Home or Kinship Care – Non-Relative Home, the placement leave reason 'Leave from Foster Home' is not available for selection.
- Case Merge functionality has been updated to account for the impact of two new case categories: Prevention Services and AR Prevention Services
- As part of the AWOL and CIRP changes, when the custody termination has been removed, the Placement Discharge Reason is removed from the Initial Removal record as well.
- Due to the Kinship Support Program (KSP) Initiative, the Placement Begin Date is disabled when Placement Type is Kinship relative or Kinship Non-Relative.
- A Prevention Services badge has been added to the case plan tools list page.
- Due to the Kinship Support Program (KSP) Initiative, when the Placement Type is Certified Foster Home, the system requires the Does the child have a kinship relationship with the provider? question to be answered prior to Linking a Provider. This same requirement is on a Placement Leave record when the Placement Leave Reason is Leave From a Foster Home.
- A new grid 'Service Provided to Prevent the Removal of the Following Children:' has been added to the case service when the case category is Prevention Services
- The question "Is the youth receiving Prevention Services to help with the parenting of their child?" has been added to the Placement Justification topic.
- When a child enters custody, if a non-terminated Prevention Services Eligibility record exists, the system terminates the eligibility.
- Prevention Services eligibility ends when a case has been closed.
- The AR Pathway Switch link in the blue case navigation menu has been changed to Category/Pathway Switch. The link now houses both the Alternative Response Pathway Switch, and the Case Category Change functionality for Prevention Services.
- A new ref value of Prevention Services or AR Prevention Service has been added to the Category of the Activity Log
- AR Prevention Services and Prevention Services has been added to Case Transfer calculations.
- Prevention Services Plan badge added to the report
- A parenting question has been added to the Family Case Plan report.
- When a child in the custody of an PCSA agency is also an active case member of an OhioKAN case, the system would not allow the child's legal status / custody episode to be edited. This has been corrected. The system no longer displays a Java error in this scenario.
- When the user marks a custody episode as Created in Error (CIE), the system needs to also set the custody termination date on the placement episode (initial removal) record with the system date when the created in error checkbox is checked.
- Report (28/30/328) is offline and has been consolidated into RPT 330.
- Three questions are being removed from the Case Review as determined by the Supreme Court.

- When a child's custody has been terminated with an open placement leave record, the system displayed an error message when a user attempts to edit that leave record.
- As part of the Kinship Support Program (KSP) Initiative, when the State KSP Admin is logged in, the Add KSP Service Auth button is displayed.
- This issue was found while 4.11 was being tested in UAT: the AWOL Placement Discharge reasons for (the flow when terminating custody episode with AWOL), are not present. This has been corrected and the AWOL reasons are now available for selection on the Placement Discharge Reason.
- This issue was found while 4.11 was being tested in UAT: when adding AWOL Placement Leave narrative, the system was incorrectly validating against a new placement record (custody episode). This has been corrected.
- This issue was found while 4.11 was being tested in UAT: on the Placement record for a Home Provider, the Provider's relationship to child is a required field, when left blank, on Save the system displayed a validation message of System Error. This has been corrected.
- This issue was found while 4.11 was being tested in UAT: with the Family Case Plan (FCP) the Next and Previous should work as the same on other FCP pages. These buttons have been fixed to work correctly on the Placement Information topic.

## **FINANCIAL**

- This defect is to change the wording of the "Service" column to "Service Type" within the 4280.
- This defect is to add the Payment Type of Kinship Support Program (KSP) to the Payment Search screen.
- This defect is to add the Payment Type of Kinship Support Program (KSP) to the batch jobs that create exceptions reports as well as payments (via batch process).
- Specific fields for the Kinship Support Program have been added to the reports.
- Specific fields for the Kinship Support Program have been added to the reports.
- Numbering has been removed.
- This defect is to add KSP as a Payment Type on the Process Exceptions Reports screen for the Kinship Support Program.
- This defect is to add KSP as a Payment Type on the Process Exceptions Reports screen for the Kinship Support Program. This functions the same way as Adoption Subsidy as it is not be user selected.
- This defect is to set rules for Kinship Support Program (KSP) Service Auths within the Service Auth search screen.
- This defect is to set rules for Kinship Support Program (KSP) Service Auths within the Service Auth Summary screen.

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- This defect is to set rules for Kinship Support Program (KSP) Service Auths within the Service Auth Details screen.
  - Notice of Ineligibility report is now deactivated. All historically generated and saved reports are still viewable in the Document History.
  - New values were added to allow for payments to kinship placements.
  - This defect is to prevent the State Utility for Placement Begin Date from changing the begin date on a Kinship Placement as it can negatively impact KSP Service Auths/Placements.
  - This defect is to prevent the Invalid Payment batch job from invalidating Kinship Support Program (KSP) payments.
  - This defect is to prevent Kinship Support Program defects from being invalidated using the Identify Invalid Payments functionality.
  - This defect is to prevent Kinship Support Program (KSP) payments from being invalidated using the Invalidate Payments (Manual) functionality.
  - This defect is to prevent KSP Payments from being deleted whether it's via the action of Delete Payments or Delete Roster within Payment Requests Roster.
  - This defect is to prevent KSP Payments from being deleted whether it's via the action of Delete Payments or Delete Roster within Payment Requests Roster.
  - The correct Home Study Date now pulls in when creating Adoption Subsidies.
  - Provider Eligibility fields are now user modifiable under all circumstances.
  - User are now able to increase subsidies on Reviews if additional special needs factors are selected.
  - All Provider Eligibility Fields in AAC are now user modifiable.
  - The correct Provider's home study date now displays in Adoption Subsidy.
  - Pending Subsidies now have the correct associated Status Code.
  - Users are no longer able to approve withdrawn subsidies.
  - This is a new report that generates from the Prevention Services Eligibility record and detail data elements of a selected record.
  - The system is correctly acknowledging the period of time the provider has Adoptive Care Provider Status.
  - The system is correctly acknowledging the period of time the provider has Adoptive Care Provider Status.
  - KSP now has its own expenditure report. A New KSP Expenditure Report pulls expenditure data for providers.
  - A parameter page has been added for the New KSP Expenditure Report to allow user to select a data range for the report.
  - A New KSP Expiration Report pulls data for providers with KSP benefits expiring for a selected data range.
  - A parameter page for the New KSP Expiration Report allows users to select a date range for the report.

- Adoption Finalized date now pulls through correctly into AAC subsidy and allow approval.
- The system now correctly uses the entered denial date of a subsidy when users are entering appeals.
- This defect is to create a new KSP user group for State users.
- This defect is to create a new Service Auth Type for the Kinship Support Program (KSP).
- This defect is to prevent the Default Paid Leave days from being changed within Maintain Services for Kinship Care Relative and Non-Relative. This defect was added as part of the Kinship Support Program functionality.
- Services have been added.
- Fields have been added for the Kinship Support Program.
- SACWIS now shows all records received from SETS regardless if the child has been linked.
- Users are now able to create a new subsidy of the same type if withdrawn subsidies exists, regardless of whether or not there is an effective date entered.
- The validation on Notice of Suspension and Termination is displaying correctly now.
- Validation has been added to prevent these services from being obsoleted.
- This defect is to include Kinship Support Program (KSP) Payments in the batch to OFIS
- Add Cost Factor button has been disabled for all Kinship Support Program (KSP) Service Auths.
- This defect is to remove Paid Units and Remaining Units from the Kinship Support Program (KSP) Service Auths.
- The correct Best Interest date now displays in Adoption Subsidy.
- This issue was found while 4.11 was being tested in UAT: quotation marks have been added.
- This issue was found while 4.11 was being tested in UAT: this has been corrected; the word "be" has been added to the validation.
- This issue was found while 4.11 was being tested in UAT: changing dropdown now resets determination.
- This issue was found while 4.11 was being tested in UAT: determination now only occurring on "Determine Eligibility".

## **INTAKE**

- "For the Prevention Services initiative, the following changes have been made to the Family Assessment:
  - New option in Final Case Decision dropdown: Transfer for Prevention Services. When selected, the case category is updated to Prevention Services (or AR Prevention Services) upon approval.
  - If the Family Assessment approval is removed by the Help Desk, the case category reverts back to the previous Alternative Response or Assessment/Investigation category."

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- All four mandated reporter letters have been combined into one letter named Mandated Reporter Letter and the previous links are now removed from the dropdown list. All generated and saved reports from the four Mandated reporter letters are now under the report named "Mandated Reporter Letter".
  - Two new case categories are being added to SACWIS, "Prevention Services" and "AR Prevention Services." For the purpose of linking an intake to a case, the new AR Prevention Services case category will work similar to the AR Ongoing category, and users will be able to link screened in AR intakes to these cases. Intakes screened in to the traditional pathway can be linked to a Prevention Services case, the same as they can be linked to an Ongoing case.
  - The process for unlinking an intake from a case has been updated to account for the two new case categories, "Prevention Services" and "AR Prevention Services." If the linking of a traditional screened in intake causes an AR pathway switch in a Prevention case, upon unlinking, the case category now reverts back to AR Prevention Services.
  - New Case Category Change functionality is being added to the Case to enable users to manually change a case from AR Ongoing / Ongoing to AR Prevention / Prevention Services as needed. This is accessible from the Category/AR Pathway Switch link in the blue navigation menu and will display beneath the existing AR Pathway Switch grid.
  - AR Pathway switch functionality was updated to accommodate the new Prevention Services case categories. A pathway switch now changes the case category from AR Prevention Services to Prevention Services.
  - The PCSA Referral Form for Help Me Grow was revised by ODH and ODD. The referral screen within the Help Me Grow case service was updated to reflect these changes and include additional information to populate the form.
  - The Help Me Grow referral screens have been updated. The report has also been updated to reflect these changes.
  - With the non-custodial parent (placement) records added in 4.06, a parent type relationship between the child and non-custodial parent is required. Person Relationship functionality has been updated to prevent the Relationships of Biological Mother/Father/Parent, Adoptive Mother/Father/Parent, Legal Mother, Legal Father from being edited if the person is the non-custodial parent in a record for that child.
  - Notification email to ODJFS licensing specialist supervisors upon screening of a Rule Violation type intake has been updated to include the recommending agency and provider type at the top of the message. Notification is sent when the licensing authority on the intake is ODJFS, County JFS, Other, or null.
  - Workers assigned to a home provider now receive a notification email when an active provider member is the AP/ASR in any CA/N Intake that is Screened In or Screened In AR. They will continue to receive notifications of Screened Out Specialized Intakes when the Licensing Authority is ODJFS on the intake and the AP is an active provider member.

- When completing a Person Merge, if the remove person ID is a Parent 1, Parent 2, or Primary Caregiver in a Help Me Grow Service Referral, then the person ID is updated to the retain person ID.
- Users are now able to add a covered person to a Health Insurance record in the Person>Employment module without getting an error.
- In SACWIS build 4.10.0, when a Person record was created from Add Reporter in the Intake, that Person ID was being populated on the Person Search screen when the user next clicked Add Reporter. This has been corrected so the prior person ID is not being pulled forward.
- When Person Search is accessed by clicking the Add Related Person button on the Person Relationships Editor page, the Person ID of the focus person is no longer populated in the search criteria. This issue had been introduced in SACWIS build 4.10.
- When Person Search is accessed from ICAMA Details page, the person ID of the last created person record was being populated in the person search criteria. This issue, which was introduced in SACWIS build 4.10, has been corrected so the search criteria is empty.
- When using the main Person Search, if user viewed/edited a person from the search results, on returning to the Person Search page, that person ID was populated in the search criteria, and only the viewed person displayed in the search results. This issue was introduced in SACWIS build 4.10 and has been corrected, so that on returning to the page after viewing a record, all the search results are still displayed.
- Any address or contact information entered for an Anonymous Reporter was not displaying on the screen. This has been corrected so all the saved information displays.
- Person Merge functionality has been updated to account for the new Prevention Services Eligibility Records. If the remove person ID is found in an eligibility record, it is updated to the retained person ID.
- Person Merge functionality was updated to account for the new Adoption Assessor Registry records. If the removed person is found in an Adoption Assessor Registry record, it is updated to the retained person ID.
- This issue was found while 4.11 was being tested in UAT: the Biological/Adoptive parents section of the Help Me Grow Referral was displaying the same parent once per language value. This has been corrected so each parent displays once and the Language field displays all values in one row, separated by commas.
- This issue was found while 4.11 was being tested in UAT: when viewing a completed Help Me Grow referral, if user clicked the person hyperlink of the parent, system failed to return to the completed referral, and instead navigated to a new blank referral record. This has been corrected.
- This issue was found while 4.11 was being tested in UAT: when entering a Help Me Grow Referral, when the Living Arrangement and Primary Caretaker have been selected, the values remain if the user navigates to a Parent's person record via the hyperlink and then returns to the Help Me Grow Referral.



- This issue was found while 4.11 was being tested in UAT: updates were made to enable the Ongoing Case A/I functionality for the new case categories, Prevention Services and AR Prevention Services.
- This issue was found while 4.11 was being tested in UAT: the Family Assessment Final Case Decision may be Transfer for Prevention Services regardless of the Preliminary Matrix-Indicated Case Decision, without requiring a Discretionary Override.

## **REPORTS**

- This a functional defect for new report that generates from the Prevention Services Eligibility record and detail data elements of selected record.
- The parameter page for a new Court Report has been added to SACWIS in the Forms/Notices section. This report is part of a joint effort with the Ohio Supreme Court.
- The Help Me Grow referral screens have been updated. The parameter page no longer has the option to select a cover letter or print without placement information.
- The report is now deactivated. Only historically generated and saved reports are viewable.
- All 4 mandated reporter letters have been combined into 1 letter named Mandated Reporter Letter and the previous links are now removed from the dropdown list. All generated and saved reports from the 4 Mandated reporter letters are now housed under the report named "Mandated Reporter Letter".
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- The "Take me to the Survey" button in the NYTD portal that allows the youth/young adult to begin answering the NYTD Survey questions is now consistently displaying.
- The Performance Based Reports have been created to run existing SACWIS Admin reports with only the assigned worker designation so that agencies can evaluate a worker's performance across a span of time, regardless of their assigned unit and supervisor. The Intake Assessment Lifecycle Report functions the exact same as the existing Intake Lifecycle Report, with the only difference being how the parameter screen functions.



- This defect was created to address the impact of RTIS; no changes were made to the SACWIS application as a result of this defect.
- This defect made minor, cosmetic changes to the report's parameter screen. The text boxes on the parameter page have been widened and the validation message(s) were slightly altered.

## **PROVIDER**

- A Notification e-mail is now sent to the primary worker and case supervisor of each placed kinship child, corresponding placement worker and the placing agency fiscal worker when a current Kinship Care-Relative and/or Kinship Care - Non-Relative Provider has been certified as a foster home, so that the child can be placed on Foster status as soon as possible.
- Provider Match has been updated to include Service Category of Evidenced Based-Services and Service Type. Also, a new "Prevention Service Approved" badge displays in green for approved Evidenced Based-Services.
- Service Credentials has been modified to include Evidenced Based Services as a result of the new Prevention Services Approval functionality in SACWIS.
- A new lefthand navigation link in the provider record titled 'Prevention Services Approval' has been added for the new Prevention Services functionality in SACWIS.
- A List Page for the new Prevention Services Approval link displays when user selects this link in SACWIS.
- A Details Page for the new Prevention Services Approval link displays when user selects the specific prevention services approval record in SACWIS.
- Security Setup for the new Prevention Services Approval functionality in SACWIS is as follows:
  - Approval data for Evidence Based Services:
  - Roles of Prevention Services Approval Administrator (maintain data) and Prevention Services Approval – Read Only (view/filter data) - to use in new Security Profiles
  - Security Profile of 'Prevention Services Approval Administrator' – State specific
  - Security Profile of 'Prevention Services Approval – Read Only' – not State specific."
- A new validation message has been created for Provider Merge Request when both Providers have Evidence Based Services with or without corresponding Prevention Services Approvals (current, historical, created in error). Validation message(s): "We found a few areas that need your attention: Provider Merge cannot be completed because Evidence Based Services exist on both providers, please review."
- When user attempts to merge providers on which evidence based services exist on both duplicate and retained Providers, the following validation displays at the time of submitting the merge:
  - "These providers cannot be merged because Evidence Based Services exist on both providers."

- A new validation message displays for Non-ODJFS Provider Merge requests when both Providers have Evidence Based Services with or without corresponding Prevention Services Approvals (current, historical, created in error).
  - Validation message(s): "We found a few areas that need your attention: Invalid Merge - These providers cannot be merged because Evidence Based Services exist on both providers."
- When performing a NON-ODJFS Provider merge, Move Duplicate Provider's Evidence Based Services and Prevention Services Approvals data to the Retained Provider. A notification is sent to all users with the 'Prevention Services Approval Administrator' security profile.
- For home provider merges, a notification is now sent to the Prevention Services Approvals Administrator due to the new Prevention Services Approval functionality in SACWIS.
- For Non-ODJFS provider merges, a notification is sent to the Prevention Services Approvals Administrator due to the new Prevention Services Approval functionality in SACWIS.
- Home Provider Merge Provider Comparison section has been updated to reflect new names and new columns.
  - 1. Placement/Services History hyperlink
  - 2. Placement Types now includes: placement leaves, case services, ICPC placements, living arrangements
  - 3. Adoption Subsidy History hyperlink and Subsidy Type
  - 4. Created in Error column
- NON-ODJFS Provider Selection area for Retained Provider and Duplicate Provider Search now displays Placement/Services History and Adoption Subsidy History Hyperlinks.
- When searching for a foster home (called from a placement setting record or otherwise), the system returns foster homes that have a current waiver in place. Providers with a waiver in place are kinship foster homes licensed for their specific kin only. In order to view these homes with a waiver, a value has been added to the Provider Match screen of "Child has a kinship relationship with the provider". If checked, the system returns matching Provider IDs that contain a waiver.
- The Waiver List page now includes additional data elements, including a Closed date which indicates if the Provider was able to complete the waived tasks prior to the expiration of their certification.
- The system now sends a notification to all assigned workers for a Provider ID when a close date and close reason is entered on an Approved waiver.
- The waiver detail page now has the addition of closure date, closure reason and comments, if the provider has completed the waived tasks prior to their certification expiration.
- Upon final approval of a Kinship Assessment with a Recommendation of Approved, the services authorization updates the modify by to user 815 and modified date will be system date.
- An e-mail notification is sent upon expiration of a kinship or non-kinship foster home to the primary worker, and case supervisor of each placed kinship child, corresponding placement worker and the placing agency fiscal worker.

- State kinship services (State Kinship-Relative and State Kinship-Non Relative) have been added to Provider Service Credentials for the Kinship Support Program initiative. These newly created services are not available in the Service Description Dropdown on the Other Services tab.
- An e-mail notification of the upcoming expiration date of a kinship foster placement is sent to the primary worker, case supervisor of each placed kinship child, corresponding placement worker and the placing agency fiscal worker.
- This issue was found while 4.11 was being tested in UAT: enhanced waiver functionality now allows users to Close a waiver if requirements are met prior to certification expiration, and the error found in testing when Closed status was pre-populating no longer occurs.